

**ATTENDEE LIST AND VENDORS  
FOR SOLEMNIZATION AT EXTERNAL VENUE (EXCLUDING PLACES OF RESIDENCE)  
FROM 22 JUL 2021**

Please fill in the following form and send it to your Licensed Solemnizer **at least 1 day** before the solemnization.

For solemnizations involving **1 – 50 persons**, no Pre-Event Testing is required.  
For solemnizations involving **51 – 100 persons**, Pre-Event Testing is required for **all** attendees.

Please note that these limits include the couple, witnesses and guests, and is further subject to the venue's safe capacity. Each zone is capped at 50 persons, in groups of up to 2 persons.

No food or drinks are to be served at the solemnization.

If you are holding a wedding reception, please take note and adhere to the safe management measures for receptions.

<b>Notice Number</b>	
<b>Name of Groom</b>	
<b>Name of Bride</b>	
<b>Solemnization Date</b>	
<b>Solemnization Time</b>	
<b>Solemnization Venue</b>	

**Zones**

<b>Zone</b>	<b>No of Groups in Each Zone</b>	<b>Total No. of People in Each Zone (max 50 per zone)</b>
<b>A</b>		
<b>B</b>		
<b>Total</b>		

**Vendor List**

<b>Please list down the name(s) &amp; contact number(s) of vendors present, including type of service (e.g. photographer)</b>

**Guest List (Please fill in as many pages as required)**

	<b>Name &amp; Contact Number</b>	<b>Zone</b> (to indicate which zone the Wedding Party is assigned to, e.g. Zone A or B)
<b>Wedding Party (up to 20 persons)</b>		
<b>Bride</b>		
<b>Groom</b>		
<b>Witness 1</b>		
<b>Witness 2</b>		
<b>Guest 1</b>		
<b>Guest 2</b>		
<b>Guest 3</b>		
<b>Guest 4</b>		
<b>Guest 5</b>		
<b>Guest 6</b>		
<b>Guest 7</b>		
<b>Guest 8</b>		
<b>Guest 9</b>		
<b>Guest 10</b>		
<b>Guest 11</b>		
<b>Guest 12</b>		
<b>Guest 13</b>		
<b>Guest 14</b>		
<b>Guest 15</b>		
<b>Guest 16</b>		

Sub-total for this page: \_\_\_\_\_ out of 20 pax  
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
<b>Additional guests (to be in groups of maximum 2 persons)</b>			
Group 1	Guest 1		
	Guest 2		
Group 2	Guest 1		
	Guest 2		
Group 3	Guest 1		
	Guest 2		
Group 4	Guest 1		
	Guest 2		
Group 5	Guest 1		
	Guest 2		
Group 6	Guest 1		
	Guest 2		
Group 7	Guest 1		
	Guest 2		
Group 8	Guest 1		
	Guest 2		
Group 9	Guest 1		
	Guest 2		
Group 10	Guest 1		
	Guest 2		

Sub-total for this page: \_\_\_\_\_  
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
<b>Additional guests (to be in groups of maximum 2 persons)</b>			
Group 11	Guest 1		
	Guest 2		
Group 12	Guest 1		
	Guest 2		
Group 13	Guest 1		
	Guest 2		
Group 14	Guest 1		
	Guest 2		
Group 15	Guest 1		
	Guest 2		
Group 16	Guest 1		
	Guest 2		
Group 17	Guest 1		
	Guest 2		
Group 18	Guest 1		
	Guest 2		
Group 19	Guest 1		
	Guest 2		
Group 20	Guest 1		
	Guest 2		

Sub-total for this page: \_\_\_\_\_  
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
<b>Additional guests (to be in groups of maximum 2 persons)</b>			
Group 21	Guest 1		
	Guest 2		
Group 22	Guest 1		
	Guest 2		
Group 23	Guest 1		
	Guest 2		
Group 24	Guest 1		
	Guest 2		
Group 25	Guest 1		
	Guest 2		
Group 26	Guest 1		
	Guest 2		
Group 27	Guest 1		
	Guest 2		
Group 28	Guest 1		
	Guest 2		
Group 29	Guest 1		
	Guest 2		
Group 30	Guest 1		
	Guest 2		

Sub-total for this page: \_\_\_\_\_  
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
<b>Additional guests (to be in groups of maximum 2 persons)</b>			
Group 31	Guest 1		
	Guest 2		
Group 32	Guest 1		
	Guest 2		
Group 33	Guest 1		
	Guest 2		
Group 34	Guest 1		
	Guest 2		
Group 35	Guest 1		
	Guest 2		
Group 36	Guest 1		
	Guest 2		
Group 37	Guest 1		
	Guest 2		
Group 38	Guest 1		
	Guest 2		
Group 39	Guest 1		
	Guest 2		
Group 40	Guest 1		
	Guest 2		

Sub-total for this page: \_\_\_\_\_  
(please indicate)